

HERIOT SCHOOL PTA – ANNUAL GENERAL MEETING
3rd AUGUST 2016

Meeting Opened 7.30 pm

Present: C. McHutchon, S. Hickman, J. Peters, M. Ellison, R. Johnston, L. Fletcher, T. Green

Apologies: S. Robertson, A. McHutchon, R. Hazlett, D. Pringle, T. Young.

Minutes of Previous AGM: Were read and passed as true and accurate.

Moved : J. Peters

Seconded: S. Hickman

Presidents Report: Sheree Hickman presented her report. See attached.

Treasurers Report: Jeannette Peters presented financial report on behalf of Teresa Young. See attached.

Opening balance @ 1-5-15

Cheque Account:	\$2086.63
Savings Account:	\$7634.35
Term Deposit:	\$10922.04
Total:	\$20643.02

Closing balance @ 30-4-16

Cheque Account:	\$7890.58
Savings Account:	\$13677.08
Cash on Hand:	\$833.11
Total:	\$22400.77

The tailing money now goes straight to the BOT.

Books have been audited by Bev Catto.

To give Bev Catto \$60 voucher for auditing books.

Moved: M. Ellison Seconded: R. Johnston

BOT Report: Sheree Hickman presented the BOT report on behalf of Angela McHutchon.

Election of Office Bearers For 2016 – 2017:

President – Sheree Hickman	Nominated: J. Peters Seconded: R. Johnston
Vice President –Melissa Ellison	Nominated: S. Hickman Seconded: L. Fletcher
Secretary – Teresa Young	Nominated: J. Peters Seconded: R. Johnston
Treasurer – Donna Pringle	Nominated: R. Johnston Seconded: S. Hickman
Catering Committee – Teresa Green	Nominated: S. Hickman Seconded: L. Fletcher
Grants Officer –	Nominated: Seconded:
Sports Uniforms – Angela Brensell	Nomainated: J. Peters Seconded: M. Ellison

General Business: Two of the office bearers are required for signatories when anything is purchased for the PTA.

Meeting Closed: 7.45pm