

Heriot School
Board of Trustees

Minutes of Special Meeting – Thursday 18th February 2016, 7.30pm

PRESENT	Mr Lloyd Brensell (LB), Mr Colin McHutchon (CMcH), Mrs Carol Millar (CM), Mrs Rebecca Hazlett (RH), Mrs Angela McHutchon (AM), Mrs Katie Stevenson (KS) In attendance: Mrs Pauline Cormack, Ms Judy Miller (Secretary)
WELCOME	Mr Lloyd Brensell
APOLOGIES	Mrs Annie Jordaan Moved KS/ Seconded LB
CONFIRMATION OF AGENDA:	 Moved LB/Seconded RH

STRATEGIC / GOVERNANCE ISSUES

Motion	
That at 7.35pm the public be excluded from the following part of the proceedings of this meeting regarding Re-deployment staffing. The reason for excluding the public is to protect the privacy of individuals concerned. This motion is proposed to comply with Sec 48 of the LGOI & M Act 1987 and the special requirements when moving to exclude the public.	Moved LB Seconded AM CARRIED
<p>➤ Re-deployment staffing: discussed in the absence of the public - minutes kept in the Public Excluded Minutes Box in Principal's filing cabinet.</p> <p><i>The meeting resumed in public at 8.00pm.</i></p>	
Motions	
That the Board approves that Mrs Jordaan be released from redeployment and that it is consented by the Board for her to redeploy to Pukerau School from Tuesday 23 rd February 2016.	Moved LB Seconded AM CARRIED
That the Board approve \$16,000 of reserve funds be used for staffing to cover the Reading Recovery programme for the remainder of 2016.	Moved KS Seconded CMcH CARRIED
<p>➤ BOT Self Review: There was discussion on the need to clarify Board communication with the Principal. It was agreed that where there are concerns from individual BOT members, in the first instance these be directed to the Chairperson for clarification and then the Chairperson can communicate those concerns with the Principal.</p> <p>It was agreed that governance issues should be discussed with the entire Board (including the Principal) but management issues requiring clarification should go</p>	

through the Chairperson who can then communicate that with the Principal.

Meeting closed at 9.00 pm

2016 FUTURE MEETING DATES

Thursday 8 March 7.30pm

Thursday 19 May 7.00pm

Thursday 23 June 7.00pm

Thursday 18 August 7.00pm

Thursday 15 September 7.00pm

Thursday 27 October 7.30pm

Thursday 17 November 7.30pm

Thursday 8 December 7.30pm

Signed:

Chairperson

Dated: 8-3-2016