

HERIOT SCHOOL

STUDENT COMPUTER USE AGREEMENT

Please read carefully!

These are the important rules that I must follow:

1. I must have a signed 'Student Computer Use Agreement'
2. School computers are to help me with classroom learning. They are not for play.
3. It is important to keep safe whilst using the internet and email. This means I must follow the school safety rules.
4. The only time I can use the internet or e-mail is when a teacher or teacher aide is supervising me.
5. I will only have one browser window open at a time
6. I am not allowed to try to look things up on the internet which I know are not for children.
7. I must be sensible when using the internet and other communication technologies. I know that I must not do anything that would hurt me or someone else, even as a joke.

I agree that:

- I will not damage ICT equipment
- I will not copy any software
- I will not use any school computer for games
- I will not bring software from home to use on a school computer
- I will get permission from the teacher before using the internet or printing material

I will look after myself sensibly:

- I will not give anyone on the internet information about myself or others – this includes addresses, phone numbers and images
- I will only email people I know or whom my teacher has approved
- The messages I send will be polite and responsible
- I will tell the teacher if I come across any unpleasant material, messages or if I am not feeling safe

I understand that the school will check my computer files and will monitor the internet sites I visit.

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Name of Student:

My parents/caregivers and I have read my Student Computer Use Agreement together and I know that the school rules are about the use of computers, the internet and other communication technologies. I know there may be serious consequences if I break these rules:

- My parents/caregivers may be informed
- I may lose the right to use the school computers and the internet
- I may be held responsible for deliberate damage to equipment

Student/Parent or Caregiver Signature:

..... Date:

PARENTS/CAREGIVERS

I have read the Student Computer Use Agreement and understand that my child may not access the internet at school without this agreement being signed and returned to school. I have gone over the information with my child and explained its importance.

I understand that while the school will do its best to restrict student access to offensive, dangerous or illegal material on the internet or other communication technologies, it is the responsibility of my child to follow the guidelines and have no involvement in such material or activities.

I give my permission for
to be given access at school to computers, the internet and other communication technologies.

Parent/Caregiver Name:

Signature: Date: